



**APRIL 7 & 8, 2017**  
Montezuma County Fairgrounds

[www.FourCornersHomeAndGardenShow.com](http://www.FourCornersHomeAndGardenShow.com)

**PLEASE COMPLETE THIS AGREEMENT AND:**  
 FAX TO: 970-565-2772  
 OR MAIL TO: Four Corners Builders Association  
 PO Box TL  
 Cortez, CO 81321  
 Telephone: 970-565-1771

**Exhibitor Information**

Company Name (as you want to be listed in show promotional materials) \_\_\_\_\_  
 Primary Contact \_\_\_\_\_ Title \_\_\_\_\_  
 Email \_\_\_\_\_ Phone \_\_\_\_\_  
 Website Address \_\_\_\_\_ Fax \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Show Contact \_\_\_\_\_ Show Email \_\_\_\_\_  
 Show Contact Phone \_\_\_\_\_ Show Contact Cell \_\_\_\_\_  
 Products or services to be exhibited \_\_\_\_\_

**List item you are providing for Silent Auction** \_\_\_\_\_  
*Your item donated to the Silent Auction will be displayed in a central location. Bid sheets will be provided by the Four Corners Builders Association (FCBA) and proceeds from the sale of your Auction Item fund community projects donated by the FCBA as well as college scholarships awarded annually by the FCBA.*

Indicate Special Needs: \_\_\_\_\_  
 (Provided in booth cost – one table (we can not guarantee more than one table), two chairs and electrical (majority of building is 120 volt. You will need a 20' extension cord). If you need 240 please make arrangements with the Association office.

**Booth Information**

THE FCBA HAS THE FINAL AUTHORITY REGARDING PLACEMENT OF EXHIBITORS

Size of Booth(s) \_\_\_\_\_ Booth Number Preference: First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

Booth Rates (see below for pricing by size and booth numbers - check the show website for current availability):  
 10'x10' (1 to 9 & 12 to 17): \$225    10' x 10' (18 to 21): \$150    10' x 15' (10 & 11): \$250    12½' x 12½' (22 to 53): \$275    10' x 20' (69): \$290  
 15' x 15' (70 to 84): \$350    20' x 25' (62 to 68): \$375    25' x 25' (54 to 61): \$425    12½' x 25' (two 12½' x 12 ½'): \$395    Outdoor: \$150

NOTE: There are booth dividers (curtains) behind the 12½' x 12½', 20'x 25', and 25'x 25' booths . All other booths have a wall behind them (with the exception of all outdoor booths. The are no side booth dividers.

**SPACE IS ASSIGNED ON A "FIRST-COME, FIRST-SERVE BASIS..."**  
**THE DEADLINE TO BE LISTED AS A VENDOR IN THE SHOW PROGRAM IS MARCH 13, 2017**

**Payment Information**

ONLY APPLICATIONS SUBMITTED WITH A PAYMENT WILL BE CONSIDERED VALID

\$ \_\_\_\_\_ Deposit Amount (or FULL PAYMENT)  
 \$ \_\_\_\_\_ Total Cost of Exhibit Space for FCBA Members (15% discount)  
 \$ \_\_\_\_\_ Total Cost of Exhibit Space for Non-Members (OR Balance Due)

Please return your check with this signed copy.

We also accept **Visa, MasterCard, Discover and American Express** payments. Call 970-565-1771 to use this option **OR** complete the Credit Card Authorization Form.

**FINAL PAYMENT IS DUE MARCH 24, 2017**

**Cancellation Policy**

In the event Exhibitor cancels all or part of the exhibit space contracted, the exhibitor must do so in writing on or before March 10, 2017 and the FCBA will retain a cancellation fee of 50% of the total fees set forth on the application. No refunds will be issued after March 10, 2017. Any payments made that are not accompanied by this signed contract constitutes acceptance of the terms of this contract.

See **TERMS AND CONDITIONS** for more details.

**Agreement - Please Sign**

We fully understand that this form is a binding contract and subject to the Terms and Conditions. Signing this application indicates that you have read and accepted the Terms and Conditions, including the Cancellation Policy.

**AUTHORIZED SIGNATURE** \_\_\_\_\_

PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

**CONFIRMATION - FCBA USE ONLY**      Date Received \_\_\_\_\_      Amt \_\_\_\_\_      Ck# \_\_\_\_\_

Booth Assignment \_\_\_\_\_      Authorized FCBA Signature \_\_\_\_\_

PH: 970-565-1771 • FAX: 970-565-2772    EMAIL: [events@fourcornersbuilders.com](mailto:events@fourcornersbuilders.com) • WEB: [www.fourcornershomeandgardenshow.com](http://www.fourcornershomeandgardenshow.com)

## TERMS AND CONDITIONS

By signing the contract on the reverse side, exhibitor agrees to the following:  
(The Terms and Conditions on this page are hereby made a part of the signed registration form)

1. **APPLICATION:** FCBA reserves the right to refuse any application and reserves the right to limit the number of similar vendors in the Show. Applicant will be notified by email or fax confirming acceptance of application.
2. **CHANGES:** The FCBA reserves the right to change these terms, rules and regulations. Changes will be in writing and will be binding on all parties.
3. **ADDITIONAL RULES AND REGULATIONS:** Exhibition space is owned by Montezuma County Fair Grounds, which may make and enforce its own rules for Exhibitor, its rules will supersede FCBA rules and will be binding on Exhibitor.
4. **ARRANGEMENT OF SPACE:** Exhibitor shall arrange its displays so as not to obstruct the general view or conceal other exhibits or exit signs. Show Management will inspect exhibits before and during the show. Management's determination will be binding.
5. **SIGNS:** No signs or banners are to be placed outside of the exhibit space assigned to each Exhibitor.
6. **REFUNDS:** NO REFUNDS WILL BE MADE IF SPACE ENGAGED IS NOT USED, OR IS USED ONLY PART OF THE TIME. NO REFUNDS WILL BE MADE FOR CANCELLATIONS AFTER MARCH 10, 2017. Any payments made that are not accompanied by a signed contract constitutes acceptance of the terms of this contract.
7. **UNOCCUPIED SPACE:** If the Exhibitor fails to occupy the contracted space, or fails to comply in any other respect with the terms of the agreement, the FCBA shall have the right to use such space in any manner without releasing exhibitor from paying the sum agreed upon in this contract. In addition, if the Exhibitor fails to occupy the contracted space without a legitimate excuse, that Exhibitor will forfeit the right to participate as an exhibitor in the 2017 Show.
8. **UNATTENDED BOOTH:** During Show hours, no Booth will be unattended for longer than one hour.
9. **BREAKDOWN OF BOOTH:** No Booth will be broken down prior to the close of the Show. Breakdown prior to close of show could cause expulsion from participating in future shows.
10. **EXHIBITS:** Any large motorized vehicles will be exhibited as an outside booth unless approved in writing by the FCBA.
11. **CARE OF BUILDING AND EXHIBITS:** Exhibitor will be responsible for any damage done to the building by them, their agents, or employees. All property destroyed or damaged by Exhibitor must be returned to its original condition by the Exhibitor at the Exhibitor's expense. No foreign material will be placed on the floor without putting down plastic first. Any hole put in the main arena ground breaks up the base, dries out and creates dust; therefore, putting holes in the ground is strongly discouraged.
12. **SUB-LETTING SPACE:** No exhibitor shall assign, sub-let, trade or apportion the whole or any part of the space allotted to that exhibitor without written consent from the FCBA.
13. **FIRE AND SAFETY PRECAUTIONS:** No combustible decorations should be used at any time. All packing containers, excelsior or wrapping papers are to be removed.
14. **GUARD SERVICE:** The FCBA will provide security for Thursday and Friday night only. Neither the FCBA, nor its agents will be responsible for any personal injury to the Exhibitor or its agents, employees or guests, or for the safety of the exhibits against theft, or for damage by fire, accidents or other causes. The Exhibitor assumes all risk and is urged to take all such steps, measures, and precautions as necessary to protect itself, its agents, representatives, employees and guests, as well as exhibits, displays and property, against all possible injury, damage, loss, and destruction at the show and during move in and move out.
15. **LIABILITY:** The FCBA cannot guarantee exhibitors against loss or damage of any kind. Space is leased with the understanding that the exhibitors will hold the FCBA from any or all liabilities from any cause.
16. **EVENTUALITIES:** In case the show is canceled, does not open in a timely manner, or must prematurely close, due to fire, weather, or any other cause, then this contract shall be modified or terminated and the Exhibitor hereby waives any claim for damages or compensation except for the pro-rated return of the amount of the booth rental fee.
17. **CANVASSING BY NON-EXHIBITORS IS PROHIBITED:** The show is limited to registered attendees for the Show, as well as registered representatives of the business firms, manufacturers, professional organizations, and dealers who have contracted and paid for space assignments.

### FOUR CORNERS BUILDERS ASSOCIATION

All Mail to:  
P. O. BOX TL  
CORTEZ, CO 81321

Phone: (970) 565-1771

Fax (970) 565-2772

Web Site: [www.fourcornershomeandgardenshow.com](http://www.fourcornershomeandgardenshow.com) Email Address: [events@fourcornersbuilders.com](mailto:events@fourcornersbuilders.com)



# CREDIT CARD AUTHORIZATION

We accept Visa, Master Card, and Discover

***Payment terms:***

Your payment for registration fees are due upon receipt of your agreement.  
**Any remaining balance due 7 days before the show will  
automatically be billed to this credit card.**

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Amount \_\_\_\_\_

Security code \_\_\_\_\_

Name on Card \_\_\_\_\_

Company \_\_\_\_\_

Billing Address 1 \_\_\_\_\_

Billing Address 2 \_\_\_\_\_

Billing City \_\_\_\_\_

Billing State \_\_\_\_\_

Billing Zip Code \_\_\_\_\_

Please email receipt to \_\_\_\_\_

Signature \_\_\_\_\_